



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ARTS AND COMMERCE COLLEGE PHONDAGHAT
Name of the head of the Institution	Dr. Satish Narayan Kamat
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	023567245060
Mobile no.	9422137252
Registered Email	accp1995@yahoo.com
Alternate Email	accpphondaghat1995@gmail.com
Address	Vidyanagar, Ghonsari Road, Phondaghat Tal : Kankavli Dist : Sindhurg Pin 416601 (Maharashtra)
City/Town	Phondaghat
State/UT	Maharashtra
Pincode	416601

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Rajaram Balaso Patil			
Phone no/Alternate Phone no.		02367245060			
Mobile no.		9421148078			
Registered Email		accp1995@gmail.com			
Alternate Email		accphondaghat@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.phondaghatcollege.in/wp-content/uploads/2021/08/AQAR_2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.phondaghatcollege.in/academic-calendar/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.16	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			16-Mar-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

75000

Year

2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 National Seminar on AQAR IIQA SSR Preparation under revised Assessment Accreditation frame work seminar on 16/02/2020 2 IQAC Department and Konkan Geographers Association of India has jointly organized One day National Level Workshop on 'Practical Approach to Climate Change' on 15/01/2020 3 IQAC History Dept organized one day National Online Seminar on Literary emperor Anna Bhau Sathe on 12 May 2020 4 IQAC, Geography and Economics Dept. organized one Day online International Conference on 3 May 2020 5 IQAC organized meeting on NAAC seven criteria's by Principal A. D. Kumbhar (Sadashivrao Mandlik Mahavidyalay Murgud, District Kolhapur on 16/01/2020. And Dr. Hemant Pednekar' lecture on 18/02/2021

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Plan of Action Emphasizing the enhancement of the cocurricular and extracurricular talent among the students. Promoting research culture over the campus. Providing encouragement to the extracurricular talent of the students focusing especially the cultural talent of the students. Focusing on the career building of the students by providing career guidance especially guidance for MPSC, UPSC and other service examinations Sensitizing students about social justice, secularism and gender equality. Infrastructural development keeping pace with the growth of the college. Beginning NCC unit in the college to introduce the defense and discipline culture to the students. Connecting the college with the society and to utilize the expertise for the social welfare.</p>	<p>Achievements An increase in the participation of the students in certain activities to some extent. Active participation in the research activities such as projects, research degrees by the students and faculty as well. Students are encouraged to participate in sports and cultural activities of the college, university and competition organized by various other social and cultural organizations. Various programmes organized under the Career Guidance Cell of the college especially the lectures and guidance of the experts and government officials have been organised for the students. In result students are more motivated for the career orientation. Organization of small selfemployment courses with the help of Jan Shikshan Sanstha. Various programmes and workshops are organized under the heads of the extracurricular departments such as NSS, SPWDC, DLLE, to sensitize students about the social and gender related issues and to inculcate social and moral values among the student community. A significant and continuous infrastructural growth can be observed in the college with updating the existing class rooms, library facilities etc. College has finished formalities for commencement of the new NCC Unit and the proposal is in the final stage of sanction by the competent authority. Teachers of the College are invited at social gathering to deliver lectures on various social issues.</p>
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Phondaghat Education Society	25-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Arts and Commerce College Phondaghat is permanently affiliated to Mumbai University, Mumbai and follows the curriculum prescribed by the university. The college ensure effective curriculum delivery through a well-planned and a documented process. The IQAC prepare the academic calendar of the college and also concerned department prepare their departmental academic calendars prior to the commencement of every academic year the academic calendar prior to the commencement of the every academic year. The academic calendar suitable available dates for significant academic and other activities. The faculty member are briefed academic activities of the college, on the first meeting of the commencement of the every year. The head of the department arranges departmental meeting to distribute and assign the workload .Considering the workload and planning held in departmental meeting the syllabus is disseminated as a per classes and paper courses for teaching. faculty members prepare semester wise teaching plan for the year and practical at beginning of the every terms semester. The time table committee prepare for general time table and HOD concerned departments prepare departmental time table teachers conduct classes according to the timetable. For the effective transmission and delivery of curriculum departments integrate classroom teaching with various ICT tools question paper solving research project on the job training etc. For the up gradation of subject related knowledge college organizes conferences and workshop this activity provide a platform to the faculty and the student to participate and interact with expert in various fields and enrich and update their subject knowledge. For the effective curriculum delivery teachers use of participative problem solving and student centric learning methods. Library provides e-journal database, book bank facility etc. Teacher provides study material to the students. Feedback from students is analyzed periodically to improve teaching process and other.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Modi Script Training	NIL	05/07/2019	10	Employability	Transcription

Tourist Guide	NIL	16/08/2019	5 weeks	Occupational	Self Employment
Certificate Course in Goods and Service Tax	NIL	06/01/2020	5 weeks	Ooupational	Consultant
Agricultural BusinessN	NIL	01/08/2019	5 weeks	Professional Skills	Employabil ity

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Hindi, Geography, Marathi, History, Economics	06/06/2019
BCom	Accountancy, Business Management	06/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No

Parents	No
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

There a formal mechanism to obtain feedback from students and teachers on curricular for the educational institution striving for excellence. It is essential that they evaluate the effectiveness of their program and the efficiency of students service offered by them there for our institute also has a formal mechanism to obtain feedback from students and teachers. The student feedback is taken twice in year, first feedback before first semester exam and before the second semester exams. Students are also encouraged to submit their feedback regarding the functioning of the teaching staff, non teaching staff, infrastructure related issues library facilities

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Hindi Geography Marathi History Economics	120	74	56
BCom	Accountance Business Management	120	91	88
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	345	Nil	12	Nil	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	13	4	2	Nil	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, there is the Student Group guidance scheme available in our College. has Phondaghat Bazarpeth,

Phondaghat Campus, Ghonsari, Wagheri, Harkul, Kanedi, Kurli, Lore, Piyali, Tondavali, Tiwre, Dambare, Pawanadevi, Achirne, Karul, Dajipur, Walvan etc. All the students coming from the village should get proper guidance on their problems, attendance and educational progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
345	12	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Rajaram Balaso Patil	IQAC / CIQA coordinator	Konkan Geographers Association of India

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom	2020 VI	31/05/2020	29/12/2020
BA	BA	2020 VI	31/05/2020	31/08/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For institutional level internal assessment (CIE) system in college. the Examination Committee is functioning under the examination department and the Examination Committee works under the supervision of the Principal. Assumes the responsibility of conducting the semester exam and evaluation process. Examination of the question papers, answer sheets, preparation of schedule, internal assessment, results of internal examinations are released. Answer sheets are shown to the student for any complaint after the internal examination evaluation process. Students complaints are considered. Tests, assignments, seminars are considered under the continuous evaluation process for timely announcement of results and regulation of question papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of the each academic session, through the AQAC a meeting with the head of the all department of the Principle is taken into

consideration, considering the calendar of the University of Mumbai and the academic calendar of the college is underlined. the academic calendar include the planned date and result of the exam in the academic calendar by exchanging ideas in the accordance with all program of the college. Curricular and extracurricular activity dates, exam schedule and other activity dates are displayed in the academic calendar in the college academic calendar. As per Mumbai University norm 75 attendance is compulsory and the list of the defaulter student is the prepared and communicated to the parents. Project reports are prepared by the students on the date of specified in the calendar. All exam assignment are completed within the first and second weeks. So the professor and students can plan. It is strictly followed to declare the results on the date specified in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.phondaghatcollege.in/studentperformance/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	English, Marathi, Hindi, Geography, History, Economics	31	31	100
BCom	BCom	Accountancy, Business Management	52	52	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.phondaghatcollege.in/student-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Researcher	Dr. Rajaram Balaso Patil	Konkan Geographer Association of India	16/01/2020	National
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Marathi	7	00
National	Hindi	7	00
National	Geography	4	00
National	Economics	3	00
National	History	3	00
National	English	7	00
National	Commerce	12	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	7
Economics	3
Hindi	7
History	5
Geography	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	40	Nill	Nill
Presented papers	Nill	36	Nill	Nill
Resource persons	Nill	6	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	University of Mumbai	13	150
NCC	58 MAH BN NCC	1	36
DLLE	University of Mumbai	13	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachhta	Swachha Bharat Summer Internship 2020 Award	Youth Affairs and Sports Ministry	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Nehru Yuva Kendra	Yoga Day	12	125
NSS	ZP Sindhudurg	Swachha Bharat	8	10
NSS	Grampanchatyat	Swachha Bharat	13	142
NSS	College	Savitribai Phule Birth Anniversary	13	85
NSS	College	National Girls Day	12	125

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Null	Null	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Null	00	Null

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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2.15	1.48
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	00	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2958	325831	120	3078	3078	328909
Reference Books	1348	250597	43	18349	1391	268946
e-Books	68	Nil	98	Nil	166	Nil
Journals	17	6000	17	17	34	6017
CD & Video	16	1014	Nil	Nil	16	1014
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	00	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	0	4	0	0	3	9	100	0
Added	0	0	8	1	1	1	0	0	0
Total	12	0	12	1	1	4	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.15	0.2	0.88	1.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Budget for infrastructure maintenance is sanctioned in College Development Committee every year. Maintenance of Building, Furniture, Electronic devices, ICT Instruments Sports Complex, Library is done regularly. Maintenance provision for Electricity Bill, Telephone Bill, water Bill etc.

<https://www.phondaghatcollege.in/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt Scholarships	112	439389
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Modi Script Training	05/07/2019	64	Department of Archives Government of Maharashtra
Yoga, Meditation	19/06/2019	87	Nehru Yuva Center Sindhudurg

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2019	Competitive Examination Workshop	139	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI BANK	55	2	NIL	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA	English	Aandibai Raorane College, Vaibhavwadi	MA
2019	2	BA	Marathi	University of Mumbai	MA
2019	3	BA	Hindi	University of Mumbai	MA
2019	2	BA	History	Kankavli College	MA
2019	2	BA	Economics	Kankavli College	MA
2019	2	BCom	Financial Accounting	Kankavli College	MCom
2019	4	BCom	Business Management	University of Mumbai	MCom
2019	4	BCom	Commerce	Shivaji Uni Kolhapur	MCom

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual sports competition	College individual events	127
Cultural	University level	3
DLLE	Udaan University level	17
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	participation	National	Nil	Nil	T. Y. B.Com/32	Toraskar Bhushan Pravin
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Our Phondaghat Education Society's alumni association working from last 25 years. But it registered on 19th January, 2019. Its Registration no. is 91/2019 dated 24/01/2019. Alumni association has built Gurudashani Hall on their own fund in the year 1984.

5.4.2 – No. of enrolled Alumni:

127

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in decentralized governance and Participative management. The Principal are given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the Teaching and Non teaching aspects or college functioning. • IQAC: Constituted as per NAAC guidelines, it includes representatives of parents, teaching, non teaching staff and society. IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. . HODS and Coordinators of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. committee meetings: Drawing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. • Public Information Officer: Handles and responds to all RTI on behalf of the college. • Nodal Officer: Responsible for collaborating with government agencies and civil authorities on behalf of the college. Staff Meeting: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal. Participatory Management : The college follows the principle of Participatory Management. The defining, allotting and communicating of responsibilities happen concomitantly in the meetings conducted at various levels as listed below:. CDC meeting: reviewing college functioning, making and approving budgetary provisions, making decisions for expansion etc.. Interaction with parents: The teachers interact with parents under GGS, Principal follows up with parents of defaulters in attendance, interact with parents of meritorious students during prize distribution functions. Inputs from Alumni at department level: Help us plan activities for the students such as Industrial visits, placement. Interaction with employers : Ideas drawn from external interactions by faculty members with employers during placement activities and industrial visits is shared for future planning of activities/courses. Interaction with like seminars, orientation and refresher courses, universities, committee meeting etc. share their experiences/ ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows the syllabi designed by the University of Mumbai. Faculty members are part of the Board of Studies/Committee of Courses, University Departmental Committees for Curricular Planning and Syllabi design etc. and are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination. The rich and diverse experience of our staff members are utilized by the University of Mumbai for Curriculum Development across Arts streams. Two of our Faculty members are members of BOS and 02members of

	Syllabus Designing and Framing committees of Mumbai University.
Teaching and Learning	<p>The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes</p> <p>Monitoring: Academic calendar and planning, teachers teaching report reviewed by HODS, IQAC and semester wise by the Principal, monitoring of lectures taken and compensated, 100 percent coverage of syllabi, endorsing of innovative methods adopted by teachers and use of various audio visual aids. Infrastructure support: Wi-Fi Facility, Library collection up gradation, ICT related tools, provision of internet facility.</p> <p>• Curriculum shaping: Providing diverse learning through multiple avenues subject association activities, educational/ field visits and Training etc. to give students an additional insight into learning.</p>
Examination and Evaluation	<p>Examinations are scheduled as per prescribed University time table and planned well in advance to ensure smooth conduct of exams. The evaluation scheme is communicated to the students in prospectus and through orientation programme. Scope is given for redressal through methods of Revaluation/ Verification.</p> <p>• Examinations Reforms:</p> <p>(i) Printing of the question papers from UOM sent one hour prior to exam carried out under strict confidentiality. (ii) Stitched Answer books for examinations to minimize unfair means (iii) Maintenance of CAP and OSM data for individual teachers. (iv) Change of result processing software to give overall and subject wise result analysis.</p>
Research and Development	<p>Teachers are motivated to participate in conferences, workshops and training programmes, to enroll for M. Phil and PhD, permitted time off, facilitated to avail FDP (UGC), apply for research grants minor/ major research projects (UOM).</p> <p>•The college has provides guidance to faculty about funding agencies, promotes interdisciplinary research and monitors progress of ongoing projects.</p>
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure caters to diverse needs of each courses. LCD

Projectors are installed in seminar hall to use of teaching and Programmes. Internet facility is available. Library caters diverse student needs and responds to their suggestions for collection development and also improvements are made in service extended to students.

Human Resource Management

Transparent administration: Rules and regulations of authorities like JDHE, UGC, UOM and GOM are strictly adhered to during recruitment, career advancement (CAS) superannuation etc. • Work accountability: Staff PBAS forms submitted discussed with Principal for improvement , Constitution of Statutory Committees like IQAC, WDC, Grievance Redressal Cell , encouragement of professional growth of the staff, • Induction programmes conduct of FDP and welfare activities, has created quality consciousness amongst staff with Department Recognitions resulting in an upward spiraling effect.

Industry Interaction / Collaboration

College provide students with exposure to resume writing, soft skill training and employment opportunities. Industrial visits and inviting resource organizing persons from industry: Industrial visits were organized by various departments and industry experts are frequently invited under various associations by the Institution.

Admission of Students

The admission process is highly transparent. Rules and regulations of the University are strictly follow by the college. Candidates are required to fill the university centralized form. various courses are displayed on the college and University websites. Each application is processed and verified The college strictly follows the reservation policies of Government of India for admissions. An effective MIS tool implemented has improved the admission process made easy, speedy by generating merit lists, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<ul style="list-style-type: none"> • Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole, process reduces paper usage.
Examination	<p>Exam Software has been implemented to ease the process of result generation of the multiple examination patterns in the new Credit based Semester and Grading System of evaluation.</p> <ul style="list-style-type: none"> • Exam software generated student database has been used for result processing analysis to generate reports which help teachers to plan additional coaching of students to reduce the failures, continuous Computerized result monitoring of the attendance, performance and progress of the students. Examination forms are filled online and their admit card is generated online. All Examination time table are available on the website.
Planning and Development	<p>Students can receive important information/ notices given by the college.</p> <ul style="list-style-type: none"> • Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on Facebook and connect with the college alumni using Whatsapp. • Digital Signage highlights various college activities as well as notices for students and visitors.
Administration	<p>Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Non teaching staff help the students in filling of these online forms. Several authorities such as the Government and UOM call for information on student profile which can be easily retrieved from the said MIS.</p>
Finance and Accounts	<ul style="list-style-type: none"> ? Partial Some Fee's of Mumbai University paid by online mode

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
2020	Mane R. D.	National level Conference on Migration of worker, Khpane College, Pachal	NIL	700
2020	Swant R.M.	National level Conference on Migration of worker, Khpane College, Pachal	NIL	700
2020	Mane R.D.	National level Conference on Migration of worker, Khpane College, Pachal	NIL	700
2020	Prof. Rane S.S.	National level Conference on Migration of worker, Khpane College, Pachal	NIL	700
2019	Dr. R.B.Patilil	Geography Conference, Aishwarya College, Jodhapur	NIL	1700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training of modi script	Training of modi script	05/07/2019	14/07/2019	15	6
2020	NAAC preparation at College Level" workshop on "Guidance about Prin. Dr. Hemant Pednekar	workshop on "Guidance about NAAC preparation at College Level" Prin. Dr. Hemant Pednekar	14/01/2020	14/01/2020	14	3

2020	Session on revised NAAC Methodology (Prin. Dr. Arjun Kumbhar)	NIL	16/01/2020	16/01/2020	15	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	2	25/09/2019	01/10/2019	07
Refresher Course in Social Science	1	18/09/2019	01/10/2019	14
Refresher Course in Disaster Manegment	1	15/07/2019	22/07/2019	13
Short Term Course in Yoga and Spritual Value	1	09/07/2019	15/07/2019	07
Short Term Course in Personality Development and Management	1	17/06/2019	22/06/2019	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yoga guidance, CASAs per the guidelines of the university and UGC, , Medical Reimbursements: As per the guidelines of the university and UGC, medical reimbursements are given to employees.Awareness Programmee on socially relevant issues like	Yoga guidance, Pramosition As per the guidelines of the university and UGC, Guidance for Medical Reimbursements: As per the guidelines of the university and UGC, medical reimbursements are given to employees. Awareness Programmee on	Yoga guidance, Medical Insurance, awareness Programmee on socially relevant issues like AIDS, drugs etc. The College extended help to students from economically weaker sections of society this year as well. The committee recommends

<p>AIDS, drugs etc. Leaves: Leave rules of the University are adhered to and employees are granted leave as per their entitlement. Cash incentive for Conf./Seminar</p>	<p>socially relevant issues like AIDS, drugs etc. Leaves: Leave rules of the University are adhered to and employees are granted leave as per their entitlement.</p>	<p>students for relevant Government Schemes, scholarships, assistance from NGOs and other private organizations. Teachers came forward to pay the fees of many students in part or in full. Every Year college awarded students from each stream to encourage students who excel in academics as well as extra/ cocurricular activities A counsellor is available for students in the college twice a week for their personal and academic related problems ? Kits, uniforms, and refreshment are provided to NCC, NSS volunteers participating in competitions and events at various institutes and levels.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A C College conduct external financial audits on regular basis. PES Management believes in continuous monitoring of financial aspects of the college. External audit was conducted for aided unaided courses, other audits are also being conducted in span of 5 to 10 years as per the requirement, namely, Joint Direct Assessment, Accounts office Audit these are regulated by Joint Director, Higher Education, konkan Region, Panvel Mumbai. Accounts Office Higher Education, konkan Region, respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shree Krishna raosaheb pawar, Aurangabad	62000	For new Computer
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6.4.3 – Total corpus fund generated

6200

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	IQAC

Administrative	Yes	Shree Hasabnis, CA, Kolhapur	No	NIL
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent Teacher Association in our college. 1. Departments conduct Parents Teachers meetings annually or bianually and the Class coordinators update parents about the progress of their wards 2. In the event the concerned parents of Attendance defaulters or Discipline related issues are called upon to intimate their wards absence from classrooms or indiscipline and warned about the possibility of not being allowed to sit for the ensuing examinations or being disallowed for admissions in the forthcoming year .

6.5.3 – Development programmes for support staff (at least three)

The College organized library and office software training . The support staff is encourage to attend workshops and training programme conducted by outside the college. Six member of Administrative staff attend the modi script training programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College Got Permanent Affiliation by Mumbai University. The College got 12f and 2b scheme by UGC

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	IQAC Department and Konkan Geographers Association of India has jointly organized One day National Level Workshop on 'Practical Approach to Climate Change'	15/01/2020	15/01/2020	15/01/2020	40
2020	National Seminar on AQAR IIQA SSR Prepration under	15/01/2020	08/01/2020	16/01/2020	50

community

No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Brochure for Students	03/06/2019	The code of conduct discusses responsibilities of Students. Academic calendar consisting of learning, exam/assessment and information of various extracurricular and cocurricular activities. Students shall not discriminate colleagues adversely on political, race, caste, religion, language or for other reason of an arbitrary or personal nature.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

I Tree Plantation - 50 plants. II Rally for conservation of trees III Plastic free Village abhiyaan, Bramhanagari

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: I 1. Title of the Practice: Modi Lipi Training 2. Goal: 1. To develop interest about Modi Script amongst students and others. 2. To improve language transcription ability of the learners. 3. The Context: Nowadays, the interest of people towards Modi Script is decreasing drastically. It may hamper the development of Modi Script. In archeology department many documents are in Modi Script. To transcript such document From Modi to Devanagari Script is very important. With the help pf archeology department this programme was organized. 4) The Practice: a) Costing: 500 Rs. Per learner. b) Unique practice: Such type of programme is not organised by any other colleges in the area. c) Constraint /Limitations: the participation of students in such programmes is less. 5) Evidence of success: Details of the Learners. Total 71 Present 64 Absent 07 Pass 57 Fail 07 6. Problems Encountered and Resources Required The college has not encountered any problem with this innovative practice. 7. Notes (Optional) Modi Script Textbooks were distributed to the learners. 8. Contact Details Name of the Principal: Dr. S. N. Kamat Name of the Institution: Arts and Commerce College, Phondaghat. City: Phondaghat Pin - 416601 Work Phone: 02367-245060 Website: [https://:www.phondaghatcollege.in](https://www.phondaghatcollege.in) Email: accp1995@yahoo.in

Best Practices: II 1. Title of the Practice: Collection and distribution of livelihood to flood affected people. 2. Goal: 1. To develop feeling of help and

cooperation amongst students. 2. To facilitate the flood affected population. 3. The Context: In the month of July 2019, few Villages of Kolhapur District were flood affected. The farms, houses, shops were damaged because of flood. These people were deady in need of food, clothes and other commodities. The students of the college collected food grains, clothes and other necessary goods. These things were distributed among the flood affected families. 4) The Practice: a) Costing: Free for all students. b) Unique practice: Such type of programme is not organised by any other colleges in the area. c) Constraint /Limitations: 5) Evidence of success: Name of the Students initiated. S.N Student Name 1 Ganesh Pawar 2 Rohit Parab 3 Omkar Rane 4 Dattatray Lad 5 Gaurinandan Chachurde 6 Pravin Rathod 6. Problems Encountered and Resources Required The college has not encountered any problem with this innovative practice. 7. Notes (Optional) 8. Contact Details Name of the Principal: Dr. S. N. Kamat. Name of the Institution: Arts and Commerce College, Phondaghat. City: Phondaghat Pin - 416601 Work Phone: 02367-245060 Website: www.phondaghatcollege.com Email: accp1995@yahoo.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.phondaghatcollege.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We believed in imparting holistic education with emphasis on character building to create good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process is sustained while there is a vertical and horizontal growth in the college. • We have earned repute for distancing ourselves from commercialization of education. No donations are taken and no capitation fee charged for admission. Management follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. • College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, Discipline committees with emphasis on maintaining attendance. • An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Certificate courses and enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academics, while College helps the advanced learners. • Collaborative and participative functioning is our strength wherein policy decisions right from the Management are taken after deliberations and brainstorming sessions with the heads at different levels. Academic and Administrative Audits are conducted annually. Impartial administrative practices generate trust in the minds of staff leading to stability, security and a sense of belongingness to the institution. Academic calendar and planning, teachers' reports reviewed monthly by HODs and semester wise by the Principal, monitoring of lectures taken and compensated, 100 coverage of syllabi help to create a strong academic culture in college. • Staff induction programmes, timely promotion of professional growth of the staff, permission to participate in FDP and welfare activities, felicitation of the staff on completion of 25 years of service has created a conducive atmosphere contributing to developing a good work culture. Quality enhancement initiatives leading to an upward spiraling effect in several areas. • Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are coopted e.g. IQAC, WDC, and Library etc. These

activities enhance their leadership qualities, communication skills and personality. • College abides strictly by all the rules and regulations of governing authorities such as JDHE, UGC, UoM and GoM during admissions, recruitment, career advancement (CAS), and superannuation and in discipline related matters. College has received letters of appreciation from government authorities in this regard.

Provide the weblink of the institution

<https://www.phondaghatcollege.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Improvement in ICT enabled infrastructure. 2. Conduct of Seminars 3. Strengthening the support for students for cultural and sports activities. 4. Improvement in the placement opportunities for students. 5. Continuation of efforts towards ecofriendly practices 6. Conduct of External Academic and Administrative Audit.